

School Improvement Team

Meeting Notes

Date:	October 22, 2024
Time	1:00 PM
Location:	Virtual Meeting
Attendees:	<ul style="list-style-type: none"><input checked="" type="checkbox"/> Krystle Coles, Assistant Principal<input checked="" type="checkbox"/> Fermandi Dyson, Principal<input type="checkbox"/> <i>Jahaira Payano, Parent</i><input checked="" type="checkbox"/> Akia Jackson, Teacher Rep<input type="checkbox"/> <i>Tanya Evans, Teacher Rep</i><input checked="" type="checkbox"/> Paris Harrell, Staff Rep<input type="checkbox"/> <i>Brad Phillips, Teacher Rep</i><input checked="" type="checkbox"/> Shawanda Jones, Teacher Assistant Rep<input checked="" type="checkbox"/> Catina Jenkins, Parent Rep<input type="checkbox"/> <i>Shantoria Shaw, Parent Rep</i><input checked="" type="checkbox"/> Karmika Jackson, Parent Rep<input checked="" type="checkbox"/> Julia Clapper, Parent Rep<input type="checkbox"/> <i>Jahaira Payano, Parent Rep</i><input type="checkbox"/> <i>Shamika Simon, Parent Rep.</i>

Review of SIT Norms

- [Assistant Principal Coles](#) reviewed the previous year's norms, which include:
 1. Begin and End on Time
 2. Honor the Agenda
 3. Solution Oriented
 4. Use Reaction Button to Raise Hand to Speak
 5. Work Collaboratively
 6. Share the Vision
 7. Parking Lot

Principal's Report

- [Principal Dyson](#) provided updates on upcoming school wide events:
 - **Lunch and Learn:** 10/23
 - **Fall Festival:** 10/25
 - **Metro Gala:** 1/16/25 (rescheduled for proper planning)
 - **Nutcracker:** 12/13
- The **Family Metro 24/25 Official Calendar** was shared in the chat by Ms. Harrell.
- **Professional Development Plan (PDP)**
 - Principal Dyson presented the PDP, focusing on tracking PD effectiveness.
 - Emphasis on gathering staff feedback and CSI feedback to inform

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decision-making on PDs for positive outcomes.

- Upcoming PD opportunities include:
 - **NC Exceptional Children's Conference:** 11/13-11/15
 - **Teacher Assistant PD:** 11/4

Assistant Principal's Report

- **Assistant Principal Coles** discussed SIT roles and encouraged participation in voting via Google Forms.
- **Assistant Principal Coles** provided an overview of the EmpowerED Coaching Plan
 - Aimed at enhancing instructional support for teachers, highlighting that all educators are involved in coaching initiatives and that ongoing professional development for ILT members is planned
- **Title IX**
 - **Assistant Principal Coles** reported in Assistant Principal Boyd's absence
 - No reports to present

New Business

- **SIP Roles Voting Results:**
 - Chair: Tanya Evans (Teacher Member)
 - Co-Chair: Karmika Jackson (Parent Member)
 - Recorder: Akia Jackson (Teacher Member)
- **Ms. Harrell** gave an update on PTO activities and the upcoming Lunch & Learn focused on Guardianship, providing networking opportunities for participants.

School Improvement Plan - Voting

- The plan was voted on by attendees, with results recorded.

SIT Indicators/Action Steps

- Discussion on CMS goals and data for the upcoming work session.

Old Business

- No old business was presented.

Next Meeting: November 26, 2024 @ 1:00 PM

- Will be facilitated by new Chair Tanya Evans, assisted by Ms. Jenkins as a Co-Chair and Akia Jackson as the recorder.

Adjournment: Meeting ended at 1:43 PM

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Minutes prepared by Akia Jackson, Recorder